

QUARTER: APRIL, MAY AND JUNE
R & R Corporate Systems

Total # of Inspections		Items Inspected	Passed	Failed
		<u>Toilet Rooms</u>		
	6	Sweep Floors	6	0
	6	Damp Mop Floors	6	0
	6	Clean Fixures	6	0
	4	Spot Clean	1	3
	3	Dust Moldings	0	3
	6	Empty Trash	6	0
	6	Fill bathroom receptacles	6	0
	6	Wet wipe bright metal	6	0
	1	Remove dust f/louvers	0	1
	5	Mirrors cleaned	5	0
	2	Replace air fresheners	2	0
		<u>Room Cleaning</u>		
	6	Empty Trash	6	0
	4	Dust window seals & blinds	2	2
	6	Solid waste collected	6	0
	0	Mirrors cleaned		
	6	Vacuum carpeting	6	0
	5	Clean edges of carpet	5	0
	6	Dust office fixtures	0	6
	5	Spot clean carpet	2	3
	2	Dust all horizontal surfaces	0	2
	0	Pile brush		
	0	Dust/vacuum louvers		
	0	Dust mop hard floors		
	1	Damp mop marble floors	0	1
		<u>Common Areas</u>		
	1	Wipe glass doors	1	0
	1	Dust window seals & blinds	1	0
	0	Clean/wipe wood/metal frames		
	1	Damp mop, buff floors	1	0
	0	Dust/vacuum louvers		
	0	Spot clean carpet		
	0	Clean, vacuum, and dust elevator tracks		
	0	Vacuum edges of carpet		
	0	Wipe clean light plates		
	0	Shine brass		
	1	Sweep/dust stairwells	1	0
	1	Dust mop resilient floors	1	0
	0	Remove dust/cobwebs		
	0	Maintain marble floors		
		<u>Exteriors</u>		
	3	Sweep entrances to bldgs	2	1
		<u>Deficiencies</u>		
	0	Report physical deficiencies		
		<u>Break Area/Kitchen Areas</u>		
	0	Wipe down all tables		
	0	Empty Trash		
	0	Clean/wash basins		
	0	Fill dispensers		
	0	Vacuum carpeting		
	0	Spot clean carpet		
	0	Damp mop hard surfaces		
TOTALS	100		78	22

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MONTH: AUGUST
R & R Corporate Systems

<u>Total # of Inspections</u>		<u>Items Inspected</u>	<u>Passed</u>	<u>Failed</u>
		<u>Toilet Rooms</u>		
	2	Sweep Floors	2	0
	0	Damp Mop Floors		
	2	Clean Fixures	2	0
	0	Spot Clean		
	0	Dust Moldings		
	2	Empty Trash	2	0
	2	Fill bathroom receptacles	2	0
	2	Wet wipe bright metal	2	0
	0	Remove dust f/louvers		
	2	Mirrors cleaned	2	0
	0	Replace air fresheners		
		<u>Room Cleaning</u>		
	2	Empty Trash	2	0
	2	Dust window seals & blinds	0	2
	0	Solid waste collected		0
	0	Mirrors cleaned		
	2	Vacuum carpeting	2	0
	0	Clean edges of carpet		
	2	Dust office fixtures	0	2
	0	Spot clean carpet		
	0	Dust all horizontal surfaces		
	0	Pile brush		
	0	Dust/vacuum louvers		
	0	Dust mop hard floors		
	0	Damp mop marble floors		
		<u>Common Areas</u>		
	1	Wipe glass doors	0	1
	1	Dust window seals & blinds	1	0
	0	Clean/wipe wood/metal frames		
	1	Damp mop, buff floors	1	0
	0	Dust/vacuum louvers		
	0	Spot clean carpet		
	0	Clean, vacuum, and dust elevator tracks		
	0	Vacuum edges of carpet		
	0	Wipe clean light plates		
	0	Shine brass		
	0	Sweep/dust stairwells		
	2	Dust mop resilient floors	2	0
	0	Remove dust/cobwebs		
	0	Maintain marble floors		
		<u>Exteriors</u>		
	3	Sweep entrances to bldgs	2	1
		<u>Deficiencies</u>		
	0	Report physical deficiencies		
		<u>Break Area/Kitchen Areas</u>		
	0	Wipe down all tables		
	0	Empty Trash		
	0	Clean/wash basins		
	0	Fill dispensers		
	0	Vacuum carpeting		
	0	Spot clean carpet		
	0	Damp mop hard surfaces		
TOTALS	28		22	6

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QUARTER: APRIL, MAY AND JUNE
C & L Associates

Total # of Inspections		Items Inspected	Passed	Failed
		<u>Toilet Rooms</u>		
	4	Sweep Floors	4	0
	3	Damp Mop Floors	3	0
	4	Clean Fixures	4	0
	1	Spot Clean	1	0
	1	Dust Moldings	1	0
	3	Empty Trash	3	0
	3	Fill bathroom receptacles	3	0
	3	Wet wipe bright metal	3	0
	0	Remove dust f/louvers		
	3	Mirrors cleaned	3	0
	0	Replace air fresheners		
		<u>Room Cleaning</u>		
	4	Empty Trash	4	0
	3	Dust window seals & blinds	3	0
	3	Solid waste collected	3	0
	0	Mirrors cleaned		
	4	Vacuum carpeting	4	0
	0	Clean edges of carpet	0	0
	1	Dust office fixtures	0	1
	4	Spot clean carpet	4	0
	1	Dust all horizontal surfaces	0	1
	0	Pile brush		
	0	Dust/vacuum louvers		
	0	Dust mop hard floors		
	0	Damp mop marble floors		
		<u>Common Areas</u>		
	1	Wipe glass doors	1	0
	0	Dust window seals & blinds		
	1	Clean/wipe wood/metal frames	1	0
	1	Damp mop, buff floors	1	0
	0	Dust/vacuum louvers	0	0
	1	Spot clean carpet	1	0
	0	Clean, vacuum, and dust elevator tracks		
	0	Vacuum edges of carpet		
	0	Wipe clean light plates		
	0	Shine brass		
	0	Sweep/dust stairwells		
	2	Dust mop resilient floors	2	0
	0	Remove dust/cobwebs		
	0	Maintain marble floors		
		<u>Exteriors</u>		
	2	Sweep entrances to bldgs	2	0
		<u>Deficiencies</u>		
	0	Report physical deficiencies		
		<u>Break Area/Kitchen Areas</u>		
	0	Wipe down all tables		
	1	Empty Trash	1	0
	0	Clean/wash basins		
	1	Fill dispensers	1	0
	0	Vacuum carpeting		
	0	Spot clean carpet		
	1	Damp mop hard surfaces	1	0
TOTALS	56		54	2

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MONTH: AUGUST
C & L Associates

Total # of Inspections		Items Inspected	Passed	Failed
		<u>Toilet Rooms</u>		
4		Sweep Floors	4	
4		Damp Mop Floors	4	
4		Clean Fixures	4	
0		Spot Clean		
0		Dust Moldings		
4		Empty Trash	4	
4		Fill bathroom receptacles	4	
3		Wet wipe bright metal	3	
0		Remove dust f/louvers		
4		Mirrors cleaned	4	
0		Replace air fresheners		
		<u>Room Cleaning</u>		
4		Empty Trash	4	
3		Dust window seals & blinds	3	
2		Solid waste collected	2	
0		Mirrors cleaned		
4		Vacuum carpeting	4	
1		Clean edges of carpet	1	
0		Dust office fixtures		
4		Spot clean carpet	4	
0		Dust all horizontal surfaces		
0		Pile brush		
0		Dust/vacuum louvers		
2		Dust mop hard floors	2	
2		Damp mop marble floors	2	
		<u>Common Areas</u>		
2		Wipe glass doors	2	
0		Dust window seals & blinds		
0		Clean/wipe wood/metal frames		
1		Damp mop, buff floors	1	
0		Dust/vacuum louvers		
0		Spot clean carpet		
0		Clean, vacuum, and dust elevator tracks		
0		Vacuum edges of carpet		
1		Wipe clean light plates	1	
0		Shine brass		
0		Sweep/dust stairwells		
2		Dust mop resilient floors	2	
0		Remove dust/cobwebs		
0		Maintain marble floors		
		<u>Exteriors</u>		
0		Sweep entrances to bldgs		
		<u>Deficiencies</u>		
0		Report physical deficiencies		
		<u>Break Area/Kitchen Areas</u>		
1		Wipe down all tables	1	
3		Empty Trash	3	
3		Clean/wash basins	3	
3		Fill dispensers	3	
0		Vacuum carpeting		
0		Spot clean carpet		
3		Damp mop hard surfaces	3	
TOTALS	68		68	0

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QUARTER: APRIL, MAY AND JUNE
Swiftly Maintenance

Total # of Inspections		Items Inspected	Passed	Failed
		<u>Toilet Rooms</u>		
	3	Sweep Floors	3	0
	2	Damp Mop Floors	0	2
	4	Clean Fixures	2	2
	1	Spot Clean	0	1
	0	Dust Moldings		
	4	Empty Trash	4	0
	3	Fill bathroom receptacles	2	1
	3	Wet wipe bright metal	0	3
	0	Remove dust f/louvers		
	4	Mirrors cleaned	4	0
	0	Replace air fresheners		
		<u>Room Cleaning</u>		
	2	Empty Trash	2	0
	2	Dust window seals & blinds	0	2
	2	Solid waste collected	2	0
	1	Mirrors cleaned	1	0
	1	Vacuum carpeting	1	0
	0	Clean edges of carpet		
	2	Dust office fixtures	0	2
	1	Spot clean carpet	0	1
	0	Dust all horizontal surfaces		
	0	Pile brush		
	0	Dust/vacuum louvers		
	1	Dust mop hard floors	0	1
	0	Damp mop marble floors		
		<u>Common Areas</u>		
	1	Wipe glass doors	1	0
	1	Dust window seals & blinds	0	1
	0	Clean/wipe wood/metal frames		
	1	Damp mop, buff floors	0	1
	1	Dust/vacuum louvers	0	1
	1	Spot clean carpet	0	1
	0	Clean, vacuum, and dust elevator tracks		
	0	Vacuum edges of carpet		
	0	Wipe clean light plates		
	0	Shine brass		
	0	Sweep/dust stairwells		
	1	Dust mop resilient floors	0	1
	0	Remove dust/cobwebs		
	0	Maintain marble floors		
		<u>Exteriors</u>		
	1	Sweep entrances to bldgs	1	0
		<u>Deficiencies</u>		
	0	Report physical deficiencies		
		<u>Break Area/Kitchen Areas</u>		
	0	Wipe down all tables		
	0	Empty Trash		
	0	Clean/wash basins		
	0	Fill dispensers		
	0	Vacuum carpeting		
	0	Spot clean carpet		
	0	Damp mop hard surfaces		
TOTALS	43		23	20

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MONTH: AUGUST
Swifty Maintenance

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Total # of Inspections		Items Inspected	Passed	Failed
		<u>Toilet Rooms</u>		
	3	Sweep Floors	2	1
	3	Damp Mop Floors	2	1
	2	Clean Fixures	1	1
	3	Spot Clean	2	1
	0	Dust Moldings		
	2	Empty Trash	2	0
	3	Fill bathroom receptacles	2	1
	2	Wet wipe bright metal	2	0
	0	Remove dust f/louvers	0	0
	1	Mirrors cleaned	1	0
	0	Replace air fresheners		
		<u>Room Cleaning</u>		
	3	Empty Trash	3	0
	2	Dust window seals & blinds	0	2
	3	Solid waste collected	3	0
	0	Mirrors cleaned		
	2	Vacuum carpeting	1	1
	0	Clean edges of carpet		
	3	Dust office fixtures	0	3
	3	Spot clean carpet	1	2
	0	Dust all horizontal surfaces		
	0	Pile brush		
	0	Dust/vacuum louvers		
	1	Dust mop hard floors	0	1
	1	Damp mop marble floors	0	1
		<u>Common Areas</u>		
	1	Wipe glass doors	1	0
	1	Dust window seals & blinds	0	1
	0	Clean/wipe wood/metal frames		
	3	Damp mop, buff floors	0	3
	0	Dust/vacuum louvers		
	2	Spot clean carpet	0	2
	0	Clean, vacuum, and dust elevator tracks		
	0	Vacuum edges of carpet		
	0	Wipe clean light plates		
	0	Shine brass		
	1	Sweep/dust stairwells	0	1
	2	Dust mop resilient floors	0	2
	0	Remove dust/cobwebs		
	0	Maintain marble floors		
		<u>Exteriors</u>		
	1	Sweep entrances to bldgs	1	0
		<u>Deficiencies</u>		
	0	Report physical deficiencies		
		<u>Break Area/Kitchen Areas</u>		
	3	Wipe down all tables	3	0
	3	Empty Trash	3	0
	3	Clean/wash basins	2	1
	2	Fill dispensers	2	0
	0	Vacuum carpeting		
	0	Spot clean carpet		
	2	Damp mop hard surfaces	1	1
TOTALS	61		35	26

QUARTER: APRIL, MAY AND JUNE**Step One**Attachment # 6
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Total # of Inspections		Items Inspected	Passed	Failed
		<u>Toilet Rooms</u>		
	7	Sweep Floors	4	3
	4	Damp Mop Floors	1	3
	5	Clean Fixures	2	3
	6	Spot Clean	0	6
	5	Dust Moldings	0	5
	6	Empty Trash	6	0
	6	Fill bathroom receptacles	5	1
	5	Wet wipe bright metal	1	4
	5	Remove dust f/louvers	0	5
	4	Mirrors cleaned	4	0
	2	Replace air fresheners	1	1
		<u>Room Cleaning</u>		
	8	Empty Trash	8	0
	8	Dust window seals & blinds	2	6
	1	Solid waste collected	1	0
	0	Mirrors cleaned		
	10	Vacuum carpeting	7	3
	5	Clean edges of carpet	1	4
	6	Dust office fixtures	0	6
	8	Spot clean carpet	1	7
	3	Dust all horizontal surfaces	0	3
	0	Pile brush		
	0	Dust/vacuum louvers		
	1	Dust mop hard floors	0	1
	2	Damp mop marble floors	0	2
		<u>Common Areas</u>		
	5	Wipe glass doors	2	3
	5	Dust window seals & blinds	0	5
	1	Clean/wipe wood/metal frames	0	1
	2	Damp mop, buff floors	0	2
	0	Dust/vacuum louvers		
	4	Spot clean carpet	0	4
	0	Clean, vacuum, and dust elevator tracks		
	6	Vacuum edges of carpet	0	6
	0	Wipe clean light plates		
	0	Shine brass		
	0	Sweep/dust stairwells		
	0	Dust mop resilient floors		
	3	Remove dust/cobwebs	0	3
	0	Maintain marble floors		
		<u>Exteriors</u>		
	2	Sweep entrances to bldgs	2	0
		<u>Deficiencies</u>		
	0	Report physical deficiencies		
		<u>Break Area/Kitchen Areas</u>		
	2	Wipe down all tables	0	2
	5	Empty Trash	5	0
	7	Clean/wash basins	3	4
	6	Fill dispensers	4	2
	3	Vacuum carpeting	3	0
	2	Spot clean carpet	2	0
	0	Damp mop hard surfaces		
TOTALS	160		65	95

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Total # of Inspections		Items Inspected	Passed	Failed
		<u>Toilet Rooms</u>		
10		Sweep Floors	8	2
6		Damp Mop Floors	3	3
9		Clean Fixures	8	1
3		Spot Clean	0	3
0		Dust Moldings		
10		Empty Trash	10	0
8		Fill bathroom receptacles	7	1
3		Wet wipe bright metal	1	2
3		Remove dust f/louvers	0	3
5		Mirrors cleaned	3	2
0		Replace air fresheners		
		<u>Room Cleaning</u>		
11		Empty Trash	11	0
10		Dust window seals & blinds	1	9
1		Solid waste collected	1	0
0		Mirrors cleaned		
10		Vacuum carpeting	6	4
2		Clean edges of carpet	0	2
6		Dust office fixtures	0	6
4		Spot clean carpet	1	3
3		Dust all horizontal surfaces	0	3
0		Pile brush		
0		Dust/vacuum louvers		
2		Dust mop hard floors	0	2
2		Damp mop marble/prefinished flrs	0	2
		<u>Common Areas</u>		
4		Wipe glass doors	3	1
1		Dust window seals & blinds	0	1
0		Clean/wipe wood/metal frames		
7		Damp mop, buff floors	1	6
0		Dust/vacuum louvers		
0		Spot clean carpet		
2		Clean, vacuum, and dust elevator tracks	0	2
2		Vacuum edges of carpet	1	1
0		Wipe clean light plates		
0		Shine brass		
2		Sweep/dust stairwells	0	2
2		Dust mop resilient floors	0	2
3		Remove dust/cobwebs	0	3
0		Maintain marble floors		
		<u>Exteriors</u>		
4		Sweep entrances to bldgs	0	4
		<u>Deficiencies</u>		
0		Report physical deficiencies		
		<u>Break Area/Kitchen Areas</u>		
2		Wipe down all tables	0	2
8		Empty Trash	8	0
6		Clean/wash basins	3	3
7		Fill dispensers	7	0
0		Vacuum carpeting		
2		Spot clean carpet	0	2
2		Damp mop hard surfaces	0	2
TOTALS	162		83	79